**Wiley CPA/CMA Excel Review: Campus Rep Outline**

As a Wiley CPA/CMA Campus Representative, you only have a few responsibilities to complete and earn your Review Course Scholarship. Please contact us if you have any additional ideas for events that would work well at your school.

**Campus Rep Responsibilities**

1. Post flyers in hallways and rooms where accounting and finance students will see them.
2. Keep us informed of events for accounting & finance majors on your campus that we can attend. (IMA Student Chapter, Beta Alpha Psi, Accounting Society, Finance Club, etc.…)
3. Assist with aninformational email to interested students once a semester (you can forward an email that we will provide, or you may give us email addresses and we will send it out).
4. Participate in WileySocial Networking. Link to our Facebook, Twitter and/or LinkedIn accounts.
5. Stay in contact with your Regional Director (Carla Ng) every 2-3 weeks or so via email/or phone.
6. Complete the following Info Form and return to: Carla.Ng@wiley.com
7. Assist us in finding a student to replace you as the new Campus Rep in your final semester.

**Campus Rep Scholarship**

In return for completing the Campus Rep duties, you will receive a Wiley CMAexcel or Wiley CPAexcel *Full Review Course Scholarship,* which includes the full access to practice exam questions, Guided Seminars, Video Lessons + Slides, Core Materials and Textbooks.

* After you complete and return the Information Form, we will authorize early access to your course to assist you in your college studies as well.
* Your course includes all the video lectures and texts, which are available through your online access. When you are ready to study for the Exam, you can receive the most recent edition of the physical textbooks.

[CMA Review Course](http://www.efficientlearning.com/wileycmaexcel/cma-products/cma-review-course/)

[CPA Review Course](CPA%20Review%20Course)

Keep this page for your reference. Complete the attached Campus Rep Contact Information and return it as indicated.

**Wiley CPAexcel / CMAexcel Campus Rep**

**Contact information**

|  |  |
| --- | --- |
| **Date** |  |
| **Name** |  |
| **School Name** |  |
| **Graduation Month/Year (Degree)** |  |
| **Your Mailing Address while at school** |  |
| **Your Home Mailing Address**  |  |
| **Email Address****Primary****Alternate** |  |
| **Phone Numbers****Primary****Alternate** |  |
| **What student accounting organizations are you a member of? (and indicate if an officer position)** |  |
| **Are you working in an accounting internship at firm? Which company?** |  |
| **When do you estimate you will take the 1st part of your CMA or CPA exam – Month/Year** |  |
| **You will receive one course – please indicate which credential you have chosen for your scholarship** | **\_\_\_\_\_\_\_\_ Wiley CPAexcel \_\_\_\_\_\_\_\_ Wiley CMAexcel**  |

**Return instructions**

You can save this MSWord file by just adding your last name to the beginning of the original file name. Then email as an attachment to: Carla.Ng@wiley.com

***Thank you!***