



## Meeting Minutes April 20th, 2021 Virtual Internship Panel

**Call to Order:** A UAS general meeting was held on April 20th, 2021 at 6:30 PM. This meeting was held virtually, on Zoom.

### Attendees:

1. Executive Board: All present.
2. Invitees:
  - a. Adil Khan, Former Intern - KPMG Advisory
  - b. Juana Gonzalez, Former Intern - EY Audit
  - c. Chris Moore, Former Intern - BDO Audit
  - d. Jennah Evangelista, Intern - HCVT Tax
  - e. Robert Zurad, Former Intern - Deloitte Audit

### Meeting Notes:

Kevin Tam opened the meeting. Announcements were made regarding the UAS Board applications and Accounting Awards applications.

1. What was your internship like? What type of work did you do?
  - a. Adil: I did not have any client-facing work. We did a lot of networking and I definitely recommend that to students interning this summer.
  - b. Chris: We did about 1/3rd networking, 1/3rd learning, and 1/3rd doing client work. It was a lot of formatting documents and doing tie-outs.
  - c. Jennah: I did both summer and busy season tax internships. Busy season had a lot more work and I was able to start signing off on work papers.
  - d. Juana: We had a 5-week internship. We did training and then the following weeks we were assigned to client work.
  - e. Bobby: We only had a 2-week internship. It was a lot of learning and training.
2. Were you able to sit in on client meetings?
  - a. Adil: I did not get the chance to have client-facing calls.
  - b. Juana: Yes and I even took notes for the team while on the call!
  - c. Logan: Yes! I was invited to a client meeting the first hour of my internship. We got on a call with the controller, director of internal audit, director of financial reporting, and our whole audit team.
  - d. Chris: Unfortunately when I was asked to join a client call I had another mandatory intern event to go to so I missed out.



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- e. Jennah: The interaction with clients in tax is much different than audit so you do not have nearly the same amount of chances to interact with them, if at all.
3. Is networking important during your internship and at UCSB?
  - a. Adil: Yes! It is crucial to be able to meet people in the firms and service lines that you are interested in. You should try to meet and connect with as many people as you can. Start getting comfortable with talking to people you do not know. Try not to rehearse and read a script to professionals, be authentic and genuine.
  - b. Chris: I think that it is important to network with people from the firm. It is definitely one of the most important parts of the process of getting an offer.
  - c. Juana: Get comfortable talking to strangers and don't let your nerves overpower you as any conversation can be the make it or break it in the future.
  - d. Jennah: Add connections on LinkedIn and that is a great way to get to know them, especially those from your firm to build your network! I was able to transfer within my own firm from tax to audit because of my networking. Networking can help you move around if you would like.
  - e. Bobby: Try to have an open conversation and make sure to have some good questions. Make sure you are listening to professionals as well!
4. What were the most valuable things you learned during your internship?
  - a. Adil: Learn to listen and take in information. Understanding what you are working on and asking the right questions is important to do your job correctly. The work as an intern is not too tough so try to understand it.
  - b. Chris: Don't be afraid to ask questions. I got really good practice with Excel. You will not grasp the entirety of the audit in one summer and will likely take years so don't worry if you don't understand everything.
  - c. Juana: Communication is key. I definitely learned a lot about how to communicate with professionals! Like Chris, I learned a lot about Excel as well.
  - d. Jennah: I learned how to be accountable, especially while working from home. It can be distracting but I was able to tune in and focus without constant supervision. For winter internships time management is KEY!
  - e. Bobby: I agree with everyone else but communication was most
5. What is one piece of advice you have?
  - a. Adil: Try to meet as many people as you can. Be proactive and reach out if you have some extra time.
  - b. Chris: Definitely ask for more work if you run out as it shows your dedication.
  - c. Juana: Don't be shy and keep on meeting people.



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- d. Jennah: Be proactive and ask for work. Try to balance networking and asking for more work.

**Adjournment:**

Kevin Tam adjourned the meeting.

**Confirmed by:**

*Logan Sy*

*4/20/2021*

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**Logan Sy**  
Internal Vice President, Undergraduate Accounting Society  
2020-2021

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Date